

8 Memorial Avenue, INGLEBURN NSW 2565 - Ph02 9605 1650 info@IngleburnBowlingClub.com.au

INGLEBURN BOWLING AND RECREATION CLUB CO-OPERATIVE LIMITED ABN 61 956 351 029

NOTICE OF SPECIAL GENERAL MEETING

Notice is hereby given that a Special General Meeting of Ingleburn Bowling and Recreation Club Co-Operative Limited (**Club**) will be held at the premises of the Club, 8 Memorial Avenue, Ingleburn NSW 2565 at 10.00am on Sunday, 29 March 2020.

Business

- 1) To consider and, if thought fit, pass the First Ordinary Resolution approving in principle an amalgamation of Ingleburn Bowling and Recreation Club Co-Operative Limited and Ingleburn RSL Sub-Branch Club Limited.
- 2) Subject to the members passing the First Ordinary Resolution referred to above, to consider and, if thought fit, pass the Special Resolution approving in principle the transfer of Ingleburn Bowling and Recreation Club Co-Operative Limited assets to Ingleburn RSL Sub-Branch Club Limited as required by section 359 of the Co-Operatives (Adoption of the National Law) Act 2012.
- 3) Subject to the members passing the Special Resolution referred to above, to consider and, if thought fit, pass the Second Ordinary Resolution approving the transfer to Ingleburn RSL Sub-Branch Club Limited of any surplus property remaining after winding up of Ingleburn Bowling and Recreation Club Co-Operative Limited.
- 4) To consider and, if thought fit, pass a Life Member Resolution conferring Life Membership of the Club on a member of the Club.

First Ordinary Resolution

That the members of Ingleburn Bowling & Recreation Club Co-Operative Limited hereby approve:

- (a) in principle, the amalgamation of Ingleburn Bowling & Recreation Club Co-operative Limited (ABN 61 956 351 029) and Ingleburn RSL Sub-Branch Club Limited (ABN 38 163 551 086) in accordance with the provisions of Section 17A of the Registered Clubs Act 1976 with such amalgamation to be effected by:
 - (i) the continuation of Ingleburn RSL Sub-Branch Club Limited (ABN 38 163 551 086) as the amalgamated Club and the dissolution of Ingleburn Bowling & Recreation Club Co-operative Limited (ABN 61 956 351 029); and
 - (ii) the transfer of the Club Licence of Ingleburn Bowling & Recreation Club Co-operative Limited (ABN 61 956 351 029) to Ingleburn RSL Sub-Branch Club Limited (ABN 38 163 551 086); and
- (b) the making of an application under section 60 of the Liquor Act 2007 to the Independent Liquor and Gaming Authority of NSW for the transfer of Club Licence of Ingleburn Bowling & Recreation Club Co-operative Limited (ABN 61 956 351 029) to Ingleburn RSL Sub-Branch Club Limited (ABN 38 163 551 086) for the purposes of such amalgamation.

Special Resolution

That, subject to the Independent Liquor and Gaming Authority of NSW giving provisional approval of the amalgamation of Ingleburn Bowling & Recreation Club Co-Op (**"Co-operative"**) and Ingleburn RSL Sub-Branch Club Limited (**"Ingleburn RSL"**) under section 60 of the Liquor Act 2007, the members of the Co-operative hereby approve of the disposal of all of the assets of the Co-operative to Ingleburn RSL under section 359 of the Co-operatives National Law.

Second Ordinary Resolution

That the members of Ingleburn Bowling & Recreation Club Co-Operative Limited (**"Co-operative"**) hereby approve, subject to:

- the Special Resolution above being approved by the members; and
- the Independent Liquor and Gaming Authority approving of an amalgamation between the Co-operative and Ingleburn RSL Sub-Branch Club Limited (ABN 38 163 551 086) under section 60 of the Liquor Act 2007,

that, under Rule 97(b) of the Rules of the Co-operative, if, on the winding up of the Co-operative, there remains after the satisfaction of all its debts and liabilities any property, this shall not be paid or distributed amongst the members of the Co-operative but shall be given or transferred to Ingleburn RSL Sub-Branch Club Limited (ABN 38 163 551 086).

Life Member Resolution:

That in accordance with Rule 16 of the Rules of Ingleburn Bowling & Recreation Club Co-Operative Limited (**"Club"**), Full Bowling Member, Penny Delavere (Member #300), having been a member of the Club for a continuous period of twenty three (23) years be elected to Life Membership of the Club in consideration of her long and meritorious service to the Club.

Explanatory Note regarding the First Ordinary Resolution

- 1. On 3 September 2019, Ingleburn RSL Sub-Branch Club Limited ("**Ingleburn RSL Club**") called for expressions of interest in amalgamation from other registered clubs, by way of ClubsNSW Circular (19-079).
- 2. In response to Ingleburn RSL Club's call for expression of interest, Ingleburn Bowling & Recreation Club Co-operative Limited ("Ingleburn Bowling Club") submitted an expression of interest to Ingleburn RSL Club.
- 3. An amalgamation of two clubs is effected under section 17AB of the Registered Clubs Act 1976. The amalgamation of two registered clubs can occur in only one of two ways:
 - (a) the winding up of both clubs and the establishment of another club; or
 - (b) the winding up of one club and the continuation of the other club.
- 4. One of the requirements of the Registered Clubs Act 1976 ("RCA") is that the two clubs have to enter into a Memorandum of Understanding which covers various matters specifically required by the Registered Clubs Act. The Memorandum of Understanding can also deal with additional matters.
- 5. The Ingleburn Bowling Club and Ingleburn RSL Club have entered into a Memorandum of Understanding and a copy of that document is on display at the Ingleburn Bowling Club and the Ingleburn RSL Club and available on the webpages of the Ingleburn Bowling Club and Ingleburn RSL Club. Further copies may be obtained on request from reception at the Ingleburn Bowling Club and the Ingleburn RSL Club.
- 6. Members are encouraged to carefully read the terms of the Memorandum of Understanding. If members have any questions or are seeking clarification of any matter relating to the amalgamation or what is contained in the Memorandum of Understanding, they should direct their enquiries to the President or acting Secretary Manager of the Club.
- 7. The First Ordinary Resolution seeks the members' approval of the amalgamation between the Ingleburn Bowling Club and the Ingleburn RSL Club, and for that purpose, the Ingleburn Bowling Club and the Ingleburn RSL Club making application under section 17AEA of the Registered Clubs Act 1976 to the Independent Liquor and Gaming Authority NSW for the conditional approval of the amalgamation.
- 8. The key features of the proposal as set out in the MOU are summarised as follows:
 - (a) The amalgamation will result in the dissolution of the Ingleburn Bowling Club as a company and a Licensed Club and the continuation of the Ingleburn RSL Club as the body corporate of the Amalgamated Club.
 - (b) The Ingleburn Bowling Club premises will become additional premises of the Ingleburn RSL Club and will be available to all members of the Amalgamated Club.
 - (c) The Board of the Ingleburn RSL Club will be the Governing Body of the Amalgamated Club.
 - (d) The Chief Executive Officer of Ingleburn RSL will become the Chief Executive Officer of the Amalgamated Club.

- (e) The members (subject to their consent and if not already members) of Ingleburn Bowling Club will become members of Ingleburn RSL Club.
- (g) Life Members of Ingleburn Bowling Club will continue to be recognised as a Life Member of the Ingleburn Bowling Club.
- 9. The Amalgamated Club has agreed to the following:
 - (a) As at the Completion of the Amalgamation, the Amalgamated Club will operate and trade from the Ingleburn RSL Club Premises and the Ingleburn Bowling Club Premises.
 - (b) The Ingleburn Bowling Club Premises will continue to be known as "Ingleburn Bowling Club".
 - (c) The traditions, amenities, culture, bowling facilities, bowling activities and memorabilia of Ingleburn Bowling Club will be maintained by the Amalgamated Club at the Ingleburn Bowling Club Premises. For the avoidance of doubt, the parties acknowledge and agree that the memorabilia of the Ingleburn Bowling Club may be displayed in its present form or in an electronic form.
 - (d) Ingleburn RSL intends to carry on the business of a licensed registered club under the RCA and the Liquor Act at the Ingleburn Bowling Club Premises with all the facilities and amenities of a registered club and operate the Ingleburn Bowling Club Premises as a successful and well supported local based sporting and community club;
 - (e) Within the first 12 months after completion of the amalgamation, Ingleburn RSL intends to spend approximately \$500,000 in capital works at the Ingleburn Bowling Premises. Within years two (2) to four (4) after the completion of the amalgamation, Ingleburn RSL will spend three million six hundred and seventy two thousand dollars (\$3,672,000.00) on capital works and within years five (5) to ten (10), after completion of the amalgamation, two million six hundred and eight thousand dollars (\$2,608,000) on capital works. The nature, budget and timeframe of the capital works and/or services shall be determined by the Board of the Amalgamated Club in its absolute discretion.
 - (f) Ingleburn RSL intends to improve trade at the Ingleburn Bowling Premises.
 - (g) Ingleburn RSL intends to ensure the commitment to lawn bowls for the members of the Amalgamated Club for a minimum of ten (10) years with the provision of two operationally available bowling greens for at least 50 playing members on a regular basis provided that if the number of active bowling members decreases to warrant the use of one bowling green then provision will be made to provide a second bowling green if necessary, in the event of a significant resurgence in active bowling members in the defined period. The greens will be maintained to the current standard condition with generally accepted maintenance and availability.
 - (h) Ingleburn RSL intends for the Amalgamated Club to create a men's bowling sub-club and a women's bowling sub-club to conduct and administer bowling at the Ingleburn Bowling Club Premises on behalf of the Amalgamated Club.
 - (i) It is intended that the bowling sub-clubs will:
 - i. have their own rules, committees and members; and
 - ii. continue using their existing names and insignia;
 - iii. elect their own committees;
 - iv. be eligible to affiliate with such bodies controlling bowls in New South Wales on such terms and conditions (not inconsistent with the Constitution of the Ingleburn RSL or the RCA) as such controlling bodies may from time to time require;
 - v. be created with the persons who, at Completion of Amalgamation, are Life members of the Co-operative and those persons will be recognised as life members of the relevant sub-club.
 - (j) The Amalgamated Club will allocate annual funding of \$60,000 for the bowling sub clubs to be shared equally from years one (1) to ten (10) after completion of the amalgamation. The bowling sub club committees will provide an annual budget to the Board of the Amalgamated Club for its approval. The annual budget may cover:
 - i. all relevant insurances applicable to the bowling sub-clubs and their activities; and

- ii. all relevant fees payable to relevant associations (including affiliation fees) in respect of the bowling sub-clubs' activities;
- iii. all relevant trophies, prizes and prize money for bowling competitions and events and the recoupment of competition fees; and
- iv. such other expenses as the bowling sub-clubs consider appropriate.
- (k) Ingleburn RSL will also ensure adequate and competent resources are allocated to cover the requirements of a bowls co-ordinator.
- (I) Ingleburn RSL will also commit to support operationally the bowls events and tournaments as agreed to between the Amalgamated Club and the respective bowls committees.
- (m) The Board of the Amalgamated Club will allow other sub-clubs in existence at Ingleburn Bowling Club (other than the bowls sub-clubs referred to above) to continue to exist provided all members of those sub clubs become members of Ingleburn RSL.
- (n) The traditions, amenities, culture, bowling facilities, bowling activities and memorabilia of Ingleburn Bowling Club will be maintained by the Amalgamated Club at the Ingleburn Bowling Club Premises. For the avoidance of doubt, the parties acknowledge and agree that the memorabilia of the Ingleburn Bowling Club may be displayed in its present form or in an electronic form.
- (o) The Amalgamated Club will continue to support the community that was supported by Ingleburn Bowling Club (as at the date of this Memorandum) and it will explore opportunities to expand community support.
- (p) The Club Licence of Ingleburn Bowling Club will be transferred to Ingleburn RSL Club under section 60A of the Liquor Act 2007.
- (q) All employees of Ingleburn Bowling Club will be offered employment on terms no less favourable than their existing terms of employment. Prior to the Completion of the Amalgamation, Ingleburn RSL Club will offer similar employment to all of Ingleburn Bowling Club's employees. The offers of employment will be effective from the Completion of the Amalgamation and they will be on the same terms and conditions presently offered by Ingleburn RSL Club to employees of Ingleburn RSL Club in the same role provided that it does not result in any employee of Ingleburn Bowling Club receiving lesser benefits than they presently receive from Ingleburn Bowling Club.

Intentions regarding core property, cash and investments and poker machine entitlements of Ingleburn Bowling Club

- (r) For the purposes of the RCA, the Ingleburn Bowling Club Premises is the "core property" of the Ingleburn Bowling Club.
- (s) Ingleburn RSL Club intends to retain the core property of the Ingleburn Bowling Club, subject to the provisions of the MOU.
- (t) The cash and investments (if any) of the Ingleburn Bowling Club will be transferred to the general reserves of the Amalgamated Club.
- (u) Ingleburn RSL Club intends to keep the thirty eight (38) gaming machine entitlements and operate thirty eight (38) gaming machines at the Bowling Club Premises on an ongoing basis. However, depending on the success of gaming at the Ingleburn Bowling Club Premises, the Amalgamated Club may either increase the number of gaming machines at the Ingleburn Bowling Club Premises or transfer gaming machine entitlements from the Ingleburn Bowling Club Premises.
- (v) The Amalgamated Club does not intend to cease trading. However, it will be permitted to cease to trade or cease the sporting activities at the Ingleburn Bowling Club premises in the following circumstances:
 - i. After the first ten (10) years, if it is not financially viable for the Amalgamated Club (as determined by the Amalgamated Club in its absolute discretion) to continue to trade from the Ingleburn Bowling Club Premises; or
 - ii. upon the order of any Court or body with jurisdiction to administer the laws in relation to liquor, gaming and registered clubs;

- iii. upon the lawful order of any government authority;
- iv. if, after the period of ten (10) years, the Ingleburn Bowling Club Premises were destroyed or partially destroyed by fire, floods, storms etc and one or both of the following apply:
 - 1. it is not lawful for a licensed club to be operated at the Ingleburn Bowling Club Premises; and/or
 - any insurance payment from a resulting insurance claim is not sufficient to cover all of the costs related to the re-instatement or the re-building of an acceptable club house (which shall be determined by the Board of the Amalgamated Club in its absolute discretion) at the Ingleburn Bowling Club Premises.
- b. For the purposes of clause a.i, the Ingleburn Bowling Club Premises will not be "financially viable" if, in any twelve month period (commencing after the ten (10) year period) the Ingleburn Bowling Club Premises is not cash-flow positive from trading as determined by an independent company auditor in accordance with proper accounting standards.

Amalgamation application process

- 10. If the members of Ingleburn Bowling Club pass the First Ordinary Resolution to amalgamate and Special Resolution approving the transfer of assets, and the members of Ingleburn RSL Club pass the Ordinary Resolution to amalgamate, an application will then be lodged with the Independent Liquor and Gaming Authority to seek approval of the transfer of Ingleburn Bowling Club's Club Licence to Ingleburn RSL Club.
- 11. If the Independent Liquor and Gaming Authority is satisfied that the amalgamation can proceed, it will grant provisional approval of the transfer of Ingleburn Bowling Club's Club Licence to take effect upon the completion of the commercial matters required to complete the amalgamation (as contained in the MOU).
- 12. The assets and liabilities of Ingleburn Bowling Club will then be transferred to Ingleburn RSL Club as contemplated in the MOU and the members of Ingleburn Bowling Club will be invited by Ingleburn Bowling Club to become members of Ingleburn RSL Club. The invitation to membership of Ingleburn RSL Club is required because under the Corporations Act 2001 a person cannot become a member of a company if that person has not consented to membership. In other words, if Ingleburn RSL Club simply made all of Ingleburn Bowling Club's members, members of Ingleburn RSL Club without their consent, Ingleburn RSL Club would be committing an offence.
- 13. After the assets and liabilities of Ingleburn Bowling Club have been transferred to Ingleburn RSL Club and the amalgamation has been effected, it is proposed that Ingleburn Bowling Club will proceed to a members voluntary winding up.

Requirement for the First Ordinary Resolution

- Under section 17AEB of the Registered Clubs Act 1976, without limiting section 60 of the Liquor Act 2007, the Independent Liquor and Gaming Authority cannot approve of the transfer of the licence of a dissolved club (Ingleburn Bowling Club) unless the Authority is satisfied that:
 - (a) the parent club (Ingleburn RSL Club) will meet the requirements set out in section 10(1) of the *Registered Clubs Act* 1976, and
 - (b) the parent club (Ingleburn RSL Club) will be financially viable, and
 - (c) the proposed amalgamation is in the interests of the members of each of the clubs that are amalgamating, and
 - (d) the proposed amalgamation has been approved in principle at separate general meetings of the ordinary members of each of the clubs proposing to amalgamate (being in each case an approval supported by a majority of the votes cast at the meeting).
- The First Ordinary Resolution proposed in this Notice of General Meeting is required for the purposes of section 17AEB(d) of the *Registered Clubs Act* 1976 and the amalgamation between Ingleburn Bowling Club and Ingleburn RSL Club cannot proceed until the ordinary members of both clubs have approved the amalgamations of their clubs at separate general meetings.

Explanatory Note Regarding Special Resolution

- 1. Section 359 of the *Co-operatives (Adoption of the National Law) Act 2012* provides that a co-operative must not do certain things except as approved by special resolution by a special postal ballot. One of the things a co-operative must not do is dispose of an asset, if the disposal would result in the co-operative ceasing to carry on a primary activity of the co-operative; or in the ability of the co-operative to carry on a primary activity of the co-operative being substantially impaired.
- 2. The amalgamation will result in the disposal of assets, through transfer, to Ingleburn RSL Club. However, the disposal will result in Ingleburn Bowling Club ceasing to carry on its primary activity, which is defined in Rule 11(a) of the Rules as being the operation, maintenance and carrying on of a club for the promotion of the game of lawn bowls. Whilst a club will continue to operate, it will be Ingleburn RSL Club that operates maintains and carries on the club and not Ingleburn Bowling Club.
- 3. Section 359(3) allows the Registrar of Co-operatives to exempt a co-operative from compliance with a provision of section 359 and section 248 (the requirement to conduct a special postal ballot) in relation to a matter to which section 359 applies.
- 4. Ingleburn Bowling Club made application to the Registry of Co-operatives for exemption from compliance with section 359 on the basis that Ingleburn Bowling Club would put the Special Resolution to its members at the Special General Meeting. The Registrar of Co-operatives granted exemption to Ingleburn Bowling Club from compliance with section 359 on those terms.
- 5. Accordingly, the Special Resolution proposes that, subject to the Independent Liquor and Gaming Authority of NSW giving provisional approval of the amalgamation of Ingleburn Bowling Club and Ingleburn RSL under section 60 of the Liquor Act 2007, the members of the Co-operative hereby approve of the disposal of all of the assets of the Co-operative to Ingleburn RSL under section 359 of the Co-operatives National Law. (Please refer to Special Notes below).

Explanatory Notes Regarding Second Ordinary Resolution

- 1. It is contemplated under the MOU that if the Independent Liquor and Gaming Authority approves the amalgamation between Ingleburn Bowling Club and Ingleburn RSL, the amalgamation will be effected by the transfer all of Ingleburn Bowling Club's assets to Ingleburn RSL.
- 2. Rule 97(b) of Ingleburn Bowling Club's Rules provide that if upon the winding-up or dissolution of Ingleburn Bowling Club, there remains, after the
 - a. satisfaction of all its debts and liabilities, any property amounts shall be refunded and any remaining amounts shall be given or transferred to an institution:
 - (i) who has objects similar to those of the Co-operative;
 - (ii) whose constitution prohibits the return or distribution on surplus capital amongst its members;
 - (iii) which has been chosen by the members of the Co-operative at or before the time of dissolution or in default thereof by the Chief Judge of such court as may have to acquire jurisdiction in the matter;
 - (iv) which satisfies relevant section of the income tax legislation.
- 3. Having regard to the requirements of the MOU, the Second Ordinary Resolution proposes to have the members of Ingleburn Bowling Club approve, subject to:
 - a. the Special Resolution above being approved by the members; and
 - b. the Independent Liquor and Gaming Authority approving of an amalgamation between the Co-operative and Ingleburn RSL Sub-Branch Club Limited (ABN 38 163 551 086) under section 60 of the Liquor Act 2007,

that, under Rule 97(b) of the Rules, if, on the winding up of Ingleburn Bowling Club, there remains any property after the satisfaction of all its debts and liabilities, that it not be paid or distributed amongst the members of Ingleburn Bowling Club but be given or transferred to Ingleburn RSL.

Explanatory Message to Members regarding the Life Member Resolution

- 1. In November 2019, full Bowling Members Margaret Bishop (member #318) proposed and Wendy Gribble (member #279) seconded, a written nomination for Penny Delavere to be elected as a Life Member of the Club. The written nomination was then presented to the Board of the Club.
- 2. The Board considered the nomination at the Board Meeting in December 2019 and resolved to accept the recommendation and to put the Life Member Resolution set out above, to the members for consideration at the next General Meeting of the Club.
- 3. This nomination is in recognition of the long and meritorious service Penny Delavere has given to the Club and the community over her twenty three (23) of years .
- 4. The Board commends the Life Member Resolution to the members.

Special Notes to Members

On 16 January 2020, the Delegate of the Registrar of Co-operatives granted an order exempting the Bowling Club from the requirement to conduct a special postal ballot for the purpose of section 359 of the Co-operatives National Law (**Order**). A copy of the Order is **enclosed** with this Notice.

Importantly, members should take note of the following requirements under the Order:

- 2. The Co-operative must send to each member a disclosure statement approved by the Registrar not less than 21 days prior to the Special General Meeting.
- 3. The Special General Meeting is to be held at the Co-operative's premises at 8 Memorial Ave, Ingleburn NSW, 2656 on a Sunday morning commencing at 10.00am.
- 4. Members eligible to vote in relation to the proposal are to be given the opportunity to cast their vote in advance of the Special General Meeting. Advanced voting is to be conducted at the Co-operative's premises between 12.00 noon to 2:00pm and 5:00pm and 7:00pm for the period of 7 days immediately prior to the Special General Meeting.
- 5. Eligible members wishing to vote in advance of the Special General Meeting are to be directed to a returning officer to be appointed by the Co-operative who is to hand to them a voting card. The returning officer is to accept the vote of the member and record the member's name on a list of members who have voted.
- 6. Members who have recorded their vote prior to the Special General Meeting will be entitled to attend the Special General Meeting but will not be eligible to cast a second vote.
- 7. A three-quarter majority of members voting in relation to the proposal is required to pass the special resolution(s).
- 8. This exemption is valid for a period of 6 months.

The above conditions will only apply to the Special Resolution.

Procedural Matters in Relation to the proposed Ordinary Resolutions and Special Resolutions

1. Under section 17AEB(d) of the *Registered Clubs Act* 1976, the proposed amalgamation is to *"be approved in principle at separate extraordinary general meetings of the ordinary members of each of the clubs proposing to amalgamate."*

The term *"extraordinary general meeting"* is not defined in the *Registered Clubs Act* 1976. However, Ingleburn Bowling Club's Rules does not recognize the concept of *"extraordinary general meeting"* but rather Rule 28(b) provides:

All general meetings of the Co-operative other than the annual general meeting shall be <u>special general meetings</u>.

The term "ordinary members" where used in section 17AEB(d) of the *Registered Clubs Act* 1976 is defined in section 4 of the *Registered Clubs Act* 1976 and essentially means all members in all classes of membership (excluding employees and junior members of Ingleburn Bowling Club), other than Honorary members, Temporary members and Provisional members.

- 2. Accordingly, all active members, being Life members, and Bowling members and Social members who have paid their annual subscription fee (excluding employees and junior members of Ingleburn Bowling Club) are eligible to attend the special general meeting and vote on the First Ordinary Resolution and Special Resolution proposed. This is despite any provision in the Rules of Ingleburn Bowling Club that restricts the voting rights for certain classes of membership.
- 3. In accordance with Rule 15 of Ingleburn Bowling Club's Rules, only Life members and financial Bowling members are eligible to vote on the Second Ordinary Resolution and the Life Member Resolution.
- 4. To be passed, the Ordinary Resolutions requires votes from a simple majority of members (50% + 1) present and voting on the Ordinary Resolutions at the meeting.
- 5. In accordance with the Order from the Registry of Co-operatives, to be passed, the Special Resolution requires votes from at least three-quarters (75%) of those members who being eligible to do so, vote in favour of the Special Resolution.
- 6. In accordance with Rule 16(a) of Ingleburn Bowling Club's Rules, the Life Membership Resolution requires votes from fourfifths of members (80%) present and voting on the Ordinary Resolutions at the meeting.
- Members eligible to vote but unable to attend the Special General Meeting can attend Ingleburn Bowling Club's premises at 8 Memorial Avenue, Ingleburn, prior to the meeting, for the purpose of casting their vote in relation to the Special Resolution only, by way of ballot:
 - between 12.00 noon to 2:00pm; and
 - 5:00pm and 7:00pm,

on each of the following dates (being the period of 7 days immediately prior to the General Meeting).

- Sunday, 22 March 2020.
- Monday, 23 March 2020.
- Tuesday, 24 March 2020.
- Wednesday, 25 March 2020.
- Thursday, 26 March 202.
- Friday, 27 March 2020.
- Saturday, 28 March 2020.
- 8. Members should read the Explanatory Notes to Members set out above which explains the general nature and effect of the Ordinary Resolutions and the Special Resolution. Members should also read the Memorandum of Understanding between Ingleburn RSL Club and Ingleburn Bowling Club.
- 9. Please direct any question or concern about the Ordinary Resolutions or Special Resolutions in writing to the Acting Secretary Manager of Ingleburn Bowling Club at least fourteen (14) days prior to the Special General Meeting.
- 10. Proxy Votes are not allowed under the Registered Clubs Act 1976.
- 11. The Board of Directors of Ingleburn Bowling Club recommends that members vote in favour of the proposed Ordinary Resolutions and proposed Special Resolution.

Dated 26th Day of February 2020

Acting Secretary Manager Manager@ingleburnBowlingClub.com.au